



**Louisiana Environmental Health Association  
Board Meeting Minutes  
LDEQ, Galvez Building  
Conference Center, Manchac Room (C-103) & Mobile (C-104)  
602 N. Fifth Street, Baton Rouge, LA  
February 18, 2004**

**Call to Order**

President Walter Pichon called the meeting to order at 9:40 am.

**Roll Call**

The roll was called by Marian Aguillard while Jodi Miller was out of the room on an errand, and Board members were noted as present, excused, or absent. See attached attendance list.

**Approval of the November 2003 Board Meeting Minutes**

Steve Aguillard motioned that we dispense with the minutes and accept the email version as amended. John Koury seconded the motion and the motion carried.

**Treasurer's Report**

James Miller distributed the Treasurer's report. Conference and workshop expenses totaled \$10,190.96, and income totaled \$10,540. Other expenses since the last Board meeting report totaled \$ 778.25. The current balance totals \$4,230.29. The current scholarship fund equity is \$35,419.67. The dues notice will go out after the conference. All 2004 conference participants received complimentary membership.

**Committee Reports Assigned**

**A. Membership** –Chris Mayeux, Chair. Judy brought the 20 LEHA pins left from the last order to the meeting and hand delivered to Chris. Chris will contact The Trophy House and inquire about ordering new LEHA pins.

Ed indicated that he would try to find the latest electronic copy of the LEHA brochure and email to Chris and Jodi so that arrangements could be made for printing.

**B. Publicity** – Jeff Jackson, Chair

**C. Awards** – Claudia Richard, Chair. Claudia was absent, so Jodi read a very nice thank you letter from one of the scholarship recipients, Bryan Riche'. Also, Marian Aguillard indicated that she received a very nice thank you card from Monica Montero for her award.

**D. Education & Information (Newsletter)** John Koury, Chair

**E. Constitution & Bylaws** – Jim Balsamo and Susan Welch, Co-Chairs

**F. Nomination** – Marian Aguillard, Chair

**G. Resolution** – Marian Aguillard, Chair Henry Graham volunteered to be on Marian’s committee.

**H. Professional Development** –Steve Aguillard, Chair. Marian noted that there were less people at the 2004 conference than in the past years. After all registration fees are collected, LEHA should make a profit of \$391.28. James mentioned that we are having an inherent problem with people paying prior to the beginning of the conference, and indicated that Early Bird Registration seemed to have helped, and that we should try that again in 2005. Marian mentioned that there was a correlation with people not be allowed to stay for the night and the decline in people attending the night function.

Copies of the preliminary 2005 Conference agenda was distributed to the Board. The conference has been designated in St. Francisville for 2005. Anyone interested in providing names and information on speakers, please let Steve or Marian know. Steve indicated that the theme for the 2005 Conference was “A Better Quality of Life”, and was trying to get Lt. Gov Mitch Landrieu as the keynote speaker.

Marian brought up that La. should post an email from Louisiana welcoming Jim Balsamo and pay for an advertisement in the NEHA Journal and provide a President reception at the 2005 NEHA Conference in Providence, Rhode Island. Marian will check on add prices in the Journal and the Board will vote via e-mail. The reception discussion was tabled until after the LEHA conference in 2005.

### **Adhoc Committee Appointments**

**Louisiana Environmental Leadership Program** –Pete Romanowsky, Chair

### **Web Report**

Jodi Miller, Chair, reported that updates had been sent to the LEHA website, however, had not been posted yet. Marian Aguillard mentioned that conference pictures and presentations would be submitted to the website soon.

### **NEHA Update**

Jim Balsamo takes office as President of NEHA at the Annual Conference in Alaska, in May.

### **Old Business**

Membership Brochures were addressed in the Membership Committee discussion.

### **New Business**

After some discussion, Marian Aguillard motioned that LEHA allows \$1000 to both the President and President-Elect to attend the NEHA conference. Marty Guidry seconded the motion, and the motion carried.

Marian brought up a request from Kathleen ? regarding Job Postings on the website. After some discussion, Marian motioned that LEHA post jobs on the website with a disclaimer, and that LEHA would post Jobs Wanted for members only. Marty seconded the motion, the Board voted, and the motion carried. Henry Graham offered to write the disclaimer. Marian also noted that we could add links to the DHH and DEQ Human Resources site. It was also mentioned that we

request payment for posting. The Board agreed to allow Marian to work out the details. In addition, James Miller mentioned that we could add Job Postings to the \$500 Scholarship sponsorship benefits.

Walter brought up the subject that the Sanitarians needed help to convince DHH that LEHA was a professional organization and that the Department should give employees a choice of which organization they will support, LEHA or LPHA. A committee headed by Marian will work on the issue, and come up with an informational packet and meet with the heads of DHH and DEQ. The committee members are: Steve Aguillard, Jodi Miller, James Miller, Claudia Richard, and Marty Guidry.

Marian indicated that LEHA should contact the state government to try to get a day proclaimed as Environmental Professional Health Day on the 1<sup>st</sup> Monday of April each year. Judy McClearly volunteered to help with legislative contacts and procedures on getting a resolution to N.J Damico and Clo Fontenot and a proclamation to the Governor. The resolution will be drafted as a standard that could be used annually. In addition, Honorable memberships would be given to the Governor, and Chairs of the Senate and House of Representatives Environmental Chairs, N.J Damico and Clo Fontenot, along with LEHA pin and information packet, which include the past conference brochure, etc. Marty Guidry so moved to develop and implement the 4-point plan, Jeff Jackson seconded, the Board voted, and the motion carried.

#### **4 Point Plan**

1. Honorary Membership to the Governor, and Chairs of the Senate and House of Representatives Environmental Chairs
2. Delegation to the Governor or Legislature
3. Resolution to N.J Damico and Clo Fontenot
4. Proclamation by the Governor

It was also mentioned that LEHA could help but the DHH had to move within the agency to get certain standards met.

Walter asked if we had all of the member names and number of years each was a LEHA member. This was tabled until next meeting.

#### **Next Board Meeting:**

Mark Your Calendars!! The next Board meeting will be held on:

**May 19, 2004**  
**DEQ, Galvez Bldg.**  
**602 North 5<sup>th</sup> Street**  
**Baton Rouge, LA**  
**Conference Center, Rooms C-103 (Manchac) & C-104 (Mobile)**

**Adjournment:** 11:35 am